



NOTRE DAME ACADEMY

PARENT QUICK GUIDE



Contact Us

President:

- Mr. Ken Willers

Email: kwillers@ndacademy.org

Principal:

- Mrs. Julia Derucki

Email: jderucki@ndacademy.org

Upper School Principal:

- Dr. Christopher Smart

Email: csmart@ndacademy.org

Front Desk:

Receptionists:

- Mrs. Jennifer Atkinson (Schroeder Hall)
- Mrs. Marie Arnette (Kavanaugh Hall)

Main Tel: 678.387.9385

Clinic:

- Mrs. Erin Finneran

Email: efinneran@ndacademy.org

Admissions Department:

Director of Admissions:

- Mrs. Whitney Vollmer

Email: wvollmer@ndacademy.org

Admissions Associate:

- Mrs. Kelly Quinn

Email: kquinn@ndacademy.org

Technology Department:

Director of Technology:

- Mr. Eddie King

Email: eking@ndacademy.org

Guidance Department:

College Counselor:

- Mrs. Kathi Woods

Email: kwoods@ndacademy.org

2024-2025 Calendars

**August 7th:**

- Pre-K-8th Grade Meet & Greet 9:00am - 11:00am
- Upper School Orientation Day 9:00am-2:30pm

August 8th

- First Day of School

Please [click here](#) or visit our website for a complete calendar

School Hours



Lower School: 8:10am - 3:10pm

Middle School: 8:20am - 3:30pm

Upper School : 8:30am - 3:30pm

Mass Schedule

**Notre Dame Academy Mass:**

- As a community here at Notre Dame Academy, we gather together for Mass. Please be on the lookout for more information regarding our Mass schedule in *The Wolfhound Connection* and our website each week

Parent/Student Handbooks

**Handbooks:**

- Each family is required to read and sign our Parent/Student Handbook. This will be sent out to give you a comprehensive look at our school rules and regulations.

Carpool

**Morning:**

- Students are dropped off in the unloading zone, and the doors open at 7:50am.

Dismissal:

- Students are dismissed by classroom and are to go straight to their vehicles.



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Uniforms

Mills Uniform Company:

- Our Notre Dame Academy uniforms are sold through Dennis Uniform. [Click here](#) to view our uniform guide.



School Updates

The Wolfhound Connection:

- Be sure you read our weekly newsletter, *The Wolfhound Connection*, each Thursday to get updates. *The Wolfhound Connection* will provide announcements, updates, and celebrations for the entire community.



Checking Grades

PowerSchool:

- Grades 6-12 can find their updated grades on PowerSchool. [Click here](#) or visit our website to learn more!



Learning Management System

ManageBac

- Grades 6-12 utilize ManageBac as the learning management system. Students can find tasks, assignments, and announcements there. [Click here](#) or visit our website to learn more!



Spirit Store

Spirit Wear:

- Be sure to visit our spirit store at the George Student Center to find Notre Dame Academy gear! Please reach out to Sandy Bianco at sbianco@ndacademy.org for more information.



Technology

Lower School:

- Students have age appropriate access to MacBooks and iPads throughout their Lower School career

Middle School:

- Each student will receive their own iPad to use throughout their Middle School and Upper School career.

Upper School:

- Each student will receive a MacBook computer to use throughout their Upper School career. *Students will be asked to sign a technology agreement.*

Other Services



Before and After Care:

- We offer both before and after care services for Pre-K-8. Please [click here](#) or visit our website to learn more!

School Supplies



Supply Lists:

- You can find the supplies lists for each grade by visiting our [Parent Information Page](#) on our website.

Volunteering



Student and Family Organization:

- We encourage all families to look into the Student and Family Organization (SFO) to get involved! Email Mrs. Sandy Bianco at sbianco@ndacademy.org for more information!



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Notre Dame Academy