



Notre Dame Academy *Middle School & High School Teacher(s)*

Notre Dame Academy is a Marist Catholic and International Baccalaureate World School serving students in grade pre-k through high school and located in Duluth, Georgia. The role of the Middle and High School Teacher, grade 6-8 and 9-12, is to teach, design and implement a program for instruction, and assess achievement. Subject specialization is required. Reports to the Principal. This is a full-time 10 month position.

Responsibilities include, but are not limited to:

- Instruction-Establish methods of instruction, develop and execute unit lessons, create interdisciplinary lessons, meet needs of individual learners
- Planning-Incorporate curriculum standards into well-planned and successfully executed unit lessons
- Assess Achievement- Communicate expectations, utilize various assessment techniques, monitor progress, refer students to learning specialist as needed
- Maintain Communication with parents and instructional team members
- Professional Development- Participate in professional development, in-service meetings and professional growth opportunities

Qualifications:

The ideal candidate will have:

- Experienced Teacher
- Area of Specialization with certification (preferred)
- IB training preferred
- Bachelor's degree
- Middle School and/or High School teaching experience

Job Posting Contact Name and Title: Submit cover letter, resume and references Human Resources Manager to employment@ndacademy.org.

Job Posting date: on-going